

Health & Wellness Fund Application

July 1, 2017—June 30, 2018

MSA

**MacEwan Staff
Association**

Name: _____
 Department: _____
 Work Address: _____
 Campus: _____
 Phone No. _____
 1st Hiring Date: _____

*To be eligible, applicants must pay into short and long-term disability. Eligible applicants must work 1820 hours each year in order to receive the full \$150. Eligible Part-Time Continuing positions will receive a pro-rated amount based on the number of hours worked.

Employee Type: *Full-Time Continuing* *Part-Time Continuing*
 _____ *hrs/wk*

Full-Time Term *Part-Time Term* *Casual*

**PLEASE ENSURE YOU HAVE READ CRITERIA ON REVERSE
 PRINT CLEARLY—INCOMPLETE FORMS MAY CAUSE A REFUND DELAY.**

Item Purchased	Cost of Item	Total
<i>Total Value of Items Purchased</i>		

* This is a one time application per year with a maximum of \$150.00/member to be paid by this fund. Original receipts or cancelled cheque must be attached. Receipts must be dated between July 1, 2017-June 30, 2018. Please retain a copy for your records. Applications can be sent to the MSA Office at 7-102D, 10700—104 Avenue, Edmonton, AB T5J 4S2.

Check here if you require your receipt returned

Signature

Date



7-102D City Centre Campus
 Phone: 780-497-5697
 Fax: 780-497-5696
 Email: msa@macewan.ca

Health & Wellness Fund Criteria

The MSA Health & Wellness Fund has been developed from funds received from the employee portion of the annual reduction in Employment Insurance Premium Rates. The fund was established May 6, 2006 and will remain in effect until such time that a new agreement is made, signed, and filed with Canada Employment Insurance Premium Reduction Program.

The program will enable members to apply for funding of \$150.00 (Full-time Continuing) or a pro-rated amount (Part-time Continuing) to cover a portion of a health & wellness related item. A list of eligible items is listed below.

The following criteria must be met in order to access these funds:

- Applicants must be employees who pay into the employee Short Term Disability plan and are eligible for Sick Leave, Weekly Indemnity and Long Term Disability;
- Applicants must have worked one full year before being eligible to apply;
- Item must be an eligible item (refer to list of eligible items);
- Only one application per member/per year;
- Proof of purchase must be submitted at time of application;
- Item must be for member's personal use;
- Applications will not be accepted until July 1 of each fund year. Receipts must be dated between July 1, 2017 to June 30, 2018;
- If a rebate cheque has not been cashed within a 6 month date of issue they will not be re-issued.

MSA Executive and Health & Wellness Committee members will review this fund on a regular basis.

Six draws of \$100 will be made at each MSA General Meeting for all members attending. This is an additional credit over and above the pro-rated or \$150 personal maximum eligibility.

Health & Wellness Fund Eligible Item List

Books/Videos/Subscriptions	<ul style="list-style-type: none"> • Fitness/wellness instruction publications, subscriptions, and videos • Hobby publications
Courses	<ul style="list-style-type: none"> • Personal interest (i.e. art, photography, computers, languages, etc.
Entertainment	<ul style="list-style-type: none"> • Cultural/recreational (e.g., Citadel, Symphony)
Health & Fitness	<ul style="list-style-type: none"> • Stationary fitness equipment , Sports equipment, fitness footwear • Supplies for leisure/sporting/hobby activities (e.g., artist brushes, hockey sticks, woodworking equipment) • Health or nutritional education program costs (incl. weight loss programs) • Organized fitness lessons, fitness facility fees • Music, singing, dance, drama classes • Fitness facility fees • Nutritional supplements • Alternative medical treatments, e.g., eyeglasses (not including treatments already covered by current benefits plan)
Membership Fees	<ul style="list-style-type: none"> • Club membership (e.g., golf, curling, fitness)