

Policy Type:	Policy Number and Name:	
Executive Limitations	EL4: MEMBER PROGRAMS, EVENTS & ACTIVITIES	
Monitoring Date:	Monitoring Type and Frequency:	
Oct	Internal	2 / year
Acceptance Date:	Date to Review Policy:	Review Date:
Dec 5, 2024	Annually at Board Orientation	

As part of the Collective Agreement and other member input, MSU offers the extra value of professional development, discounted services, various events and activities to members. This may include traditional, physical, digital, in-person or online forms, resources and/or delivery methods.

The Executive Director shall not cause or allow MSU programs to be managed in a manner that is inconsistent, unfair or illegal.

Accordingly, the Executive Director shall not fail to:

1. Provide a rationale for programs, events and activities to be consistent with each other and with other MSU documents such as Constitution and Bylaws, governing policies and committee ToRs.
2. Consider the needs and expectations of a diverse membership for accessibility to programs, events, activities and content that is equitable, inclusive and flexible.
3. Work with written forms for application, waivers, and completion.
4. Orient staff and volunteers about the correct use of these forms.
5. Operate within the use of policies and procedures that are consistent with all other MSU documents
6. Ensure reasonable quality standards are maintained by
 - providing an opportunity for feedback by participants and input from volunteers (e.g. committee members) regarding programs, events and activities, and
 - regularly reviewing and making appropriate changes to the programs and events with staff and volunteers as a result of participant feedback.
7. Operate with applicable administrative fees for each program, event and activity.
8. Consider the difference in applicable administrative fees for members and non-members.