

## **PROCESS AGREEMENT**

**THIS AGREEMENT** is effective as of the date it is executed by all Parties.

**BETWEEN:**

**MacEwan Staff Association ("MSA")**

**and**

**The Board of Governors of Grant MacEwan University ("University")**

**And**

**The Faculty Association of Grant MacEwan University ("GMUFA")**

**RE: An application brought by MacEwan Staff Association affecting The Faculty Association of Grant MacEwan University and The Board of Governors of Grant MacEwan University, Board File No. GE-08377**

**RE: An application brought by MacEwan Staff Association affecting The Board of Governors of Grant MacEwan University and The Faculty Association of Grant MacEwan University, Board File No. GE-08378**

WHEREAS the parties met at a Resolution Conference on May 10, 2021 with respect to these matters;

AND WHEREAS the parties have agreed to a process to move these matters forward;

**NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:**


The parties agree to the following process to move these matters forward:

1. Step 1, in the next 2 – 4 weeks, the University will prepare the following lists:
  - a. A list of all the people working for the University (including contingent workers) who are not currently assigned to any bargaining unit, their positions (including all positions held if they hold more than one), their employment status (e.g. casual, contract, contingent, permanent part time, permanent full time, etc.). The list will also include the University's view about which bargaining unit or other allocation is appropriate for these people. The University will also provide a similar list of individuals in the Advisor position in either bargaining unit.
  - b. A list of all the people and their positions that are currently in the MSA bargaining unit which will be given to MSA only. A list of all the people and positions currently in the GMUFA bargaining unit which will be given GMUFA only.

2. Step 2, over the following 2 weeks, MSA and GMUFA will then identify their concerns with the bargaining unit allocation of any of the people on the lists. Concerns about anyone left off the list can also be identified.
3. Step 3, over the following 2 – 4 weeks, the parties will engage in disclosure of information and documents regarding the people/positions in dispute. The disclosure will include, at least, job descriptions, job postings, and organizational charts, and to the extent that the parties cannot agree on any other information for disclosure they are free to apply to the Alberta Labour Relations Board for direction in that regard.
4. Step 4, over the following month, the parties will meet to discuss the various people/positions in dispute in an effort to resolve as many of the disputes as possible.
5. Step 5, the parties will meet again in a resolution conference at the Alberta Labour Relations Board. This meeting will be scheduled now to occur about 4 months after the May 10, 2021 resolution conference.
6. This agreement may be signed in counterparts, emailed or signatures are binding and an assembled document of the counterpart signatures will make up the Agreement.
7. The parties agree that the Chair or a Vice-Chair of the Alberta Labour Relations Board sitting alone may hear and decide any disputes arising out of This Agreement pursuant to *Labour Relations Code*, RSA 2000, c L-1, s 9.

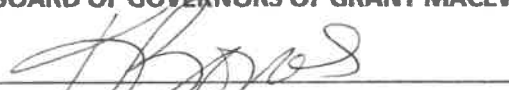
DATED at Edmonton, Alberta, on the dates as set out below.

**MACEWAN STAFF ASSOCIATION**

Per:  Harry Oosterhoff, Executive Director

Signed on: May 31, 2021

**THE BOARD OF GOVERNORS OF GRANT MACEWAN UNIVERSITY**

Per: 

Signed on: ~~May~~ June 01, 2021

**THE FACULTY ASSOCIATION OF GRANT MACEWAN UNIVERSITY**

  
Jasmine Frehch, Executive Director

Signed on: May 31, 2021