

Draft MacEwan Staff Association Board Meeting Minutes for March 20th, 2024, 1404H – 1624H Held In-person

Present:

President - Sarah Alexander.

Secretary-Treasurer - Ayman Yousuf (Recorder, left at 1600H)

Professional Development Chair - Mavis Leung (Recorder, starting at 1600H)

Member Representatives - Sarah Fee, Ashley Toner (left at 1600H), Alem Tesfay (left at 1600H), Tim Barker, Juliana Kaneda

Executive Director - Harry Oosterhoff

Absent with apologies:

Member Representatives - Crystal Yuzyk, Vice-President - Tim McNeil

1.0 Call to Order, Acknowledgement, Declaration of Quorum, Welcome, and Introductions – Sarah Alexander

We acknowledge that the land on which we gather in Treaty Six Territory is the traditional gathering place for many Indigenous people. We honor and respect the history, languages, ceremonies and culture of the First Nations, Métis and Inuit who call this territory home.

The meeting was called to order by Sarah Alexander, MacEwan Staff Association (MSA) President, at 1404H. Quorum was declared.

2.0 Acceptance of Previous Minutes

It was moved by Sarah Fee “**To accept the January 17, 2024 minutes as presented.**” Alem Tesfay seconded the motion. The motion passed.

3.0 Approval of the Agenda

It was moved by Mavis Leung “**To approve the March 20, 2024 meeting agenda.**” Sarah Fee seconded the motion. The motion passed.

4.0 Reports

4.1 Executive Director Performance Appraisal Committee

It was moved by Sarah Fee **“To hold an in-camera session regarding ED performance appraisal results (BW13).”** Ayman Yousuf seconded the motion. The motion passed.

It was moved by Sarah Fee **“To accept the ED performance appraisal results including the solicited results in a 360 survey from current board members. Previous committee members, External Peers/ Stakeholders and MSA staff (direct reports) and endorse the recommendations of the committee.”** Ayman Yousuf seconded the motion. The motion passed.

4.2 Negotiations Committee

Tim McNeil sent his regrets. Harry gave a brief oral summary of the report of which is included in the agenda package.

Mavis Leung proposed that we should highlight the response rate to the membership.

4.3 Professional Development (PD) Committee

The Professional Development Committee chair informed the board that they would be having a meeting on Friday March 22nd, 2024 to discuss ideas on how to deal with no shows at the in-service classes offered by MSA.

She gave a verbal update on the on goings of the PD Committee.

4.4 Ad-Hoc EDI Sub-Committee

A report is added on the agenda package.

It was moved by Ayman Yousuf **“To accept the report from the ad-hoc EDI sub-committee as information with intent to discuss specific recommendations at future board meeting.”**

Mavis Leung seconded the motion. The motion passed.

It was moved by Sarah Fee **“To accept the reports as presented.”** Mavis Leung seconded the motion. The motion passed.

5.0 Policy Review – n/a

6.0 Consent items

6.1 Presidents Report

The president informed that her report was part of the other reports offered as, she played a role in their works.

6.2 Executive Director Report.

Harry Oosterhoff gave an overview of his report which is attached in the agenda package.

It was moved by Ayman Yousuf **“To accept the reports as presented.”** Mavis Leung seconded the motion. The motion passed.

7.0 Ends Discussion – n/a

8.0 Link to Membership

8.1 Open House: April 26, 11:30-2:30

8.2 Spring General Membership meeting.

8.3 Volunteer Appreciation dinner

The remaining members of the executive board engaged in discussions and deliberations regarding hospitality expenditures for the Open House, Spring AGM, and Volunteer Appreciation Dinner. The following recommendations will be put forth to the MSA Staff:

- Introduce an upgraded food selection (Food Trucks) for the Open House.
- Provide light snacks instead of meals for the Spring AGM.
- Opt for gift cards as tokens of appreciation for volunteers instead of hosting a dinner.
- Possibly introducing a BBQ or pot-lock for Labour Day.

9.0 Board Learning and Planning (Final session before meeting)

a) Strategic Planning- Update Mission Outcomes

Motion: To update Mission Outcomes. (Policy E3) Postponed till results received from consultant.

b) Board of Governors Non-Academic Staff representative vacancy.

c) Spring Election: President, Professional Development chair, Member Representative

10.0 Next Meeting Date – April 17, 2024, 1300H – 1600H

The meeting was adjourned at 1624H.

Signed and dated _____
Sarah Alexander, MSA President

Signed and dated _____
Ayman Yousuf, MSA Secretary/Treasurer

Minutes were accepted on _____